1. My Profile scrolls to display a summary of your personal information, contact information, profile details, and membership details.

Current profile information will migrate to the ProVisors Hub except for credit card information and passwords.



Your client needs assistance with succession planning for their privately held

2. To add or change profile details click on the Edit My Profile button.



3. Edit or add details as desired.

Edit My Demographics

Number of Years in the Industry	15	
Company	Rose & Rose	
Company URL	www.roserose.com	
Profession	Accountant	
Specialty	Taxation, Business Management	
LinkedIn Account		
Short Bio	Extensive experience in the areas of transaction p	New Short Bio section
Full Bio	Alex Rose is a CPA and a member of the California Society of Certified Public Accountants and the American Institute of	The 'Short Bio' is a concise snapshot of your professional focus and will be used for continuity in the following places: (250 character limit)
Clients	Small businesses and professional firms including medical and legal firms, construction, real estate, business and technical consulting,	 Displayed as a featured field in a Member's Profile Detail page. Featured Bio in Photolist.
Speaking Engagements	Conducted workshops for US Small Business Administration on fundamentals of bookkeeping and taxation for small	•Searchable as a Keyword search in the Directory.
Colleges	BS, Accounting Indiana University, Bloomington	
Graduate Institution	Masters of Taxation, San Jose State University, M	
Social Clubs	San Francisco AYSO	
Organizations	Rotary Club of San Francisco	

4. After you are done editing your profile details be sure to scroll all the way to the bottom and click on the Save button.

Charities	Ronald McDonald House Charities	

Billing Address

Billing Country Code	United States	۲
Billing Street	1212 Boogie Ave	
Billing City	Burlingame	
Billing State/Province Code	California	×
Billing Zip/Postal Code	91105	

Mailing Address

Mailing Country Code	United States	•
Mailing Street	1212 Boogie Ave	
Mailing City	Burlingame	
Mailing State/Province Code	California	:.▼.
Mailing Zip/Postal Code	91105	



5. To upload a new photo click on your current profile picture. If there is no

profile photo already there, click on the photo (see next page).



Personal Snapshot



Account Phone	(415) 999-3333
Mobile	(415) 777-2222
Email	arose@provisors.com
Mailing Address for Reports	1212 Boogie Ave Burlingame, CA 91105 United States
Company URL	http://www.roserose.com
LinkedIn Account	
Call Me When Your client needs assistance with s	succession planning for their privately held

6. To change your photo drag and drop your photo file into the blue box or click on it to choose a photo from your files. The ideal photo size is 200px by 200px and the file size limit is 2mb.



Mailing Address for Reports

1212 Boogie Ave Burlingame, CA 91105 United States

- 7. For security reasons, Passwords will NOT migrate to the ProVisors Hub and all Members will need to create a new Password. You can create a new Password in one of the following ways:
 - 1. You will receive an email with a link that is personalized to you. Follow the link and set up your new Password.

Hi Alex,

Your password has been reset for Community Hub. To create a new password, go to: https://staging-jumpstart-1658b819427.cs4.force.com/communityhub

Thanks,

ProVisors

15165 Ventura Blvd Suite 425 Sherman Oaks, CA USA Tel: (888) 684-4447 Fax: (818) 382-6492 2. Log in to hub.provisors.com and click on the Forgot you Password link on the page.



Welcome

Log In

ProVisors Hub Login

Welcome to the NEW ProVisors Hub. If this is your first time logging in, you must change your password. Click the "Forgot your Password?" link below and follow the directions to set your new password



 For security reasons, Credit Cards will NOT migrate to the ProVisors Hub and all Members will need to enter Credit Card information by clicking on the My Payment Methods tab and clicking on the Add Credit Card button. Or, credit card information can be added individually for each Payment.



9. Enter your Billing Address and your Credit Card information. Click the Save button.



Name on Card *	Alex Rose	
Card Number *	41111111111111	
Security Code *	123	0
Expiration Date *	03 🔹 2022 🔹	
	Save	Sav